

# Degree Navigator



## What is Degree Navigator?

Degree Navigator (DN) is a computer program that monitors progress toward the completion of your degree. DN also checks honors requirements as well as requirements for a minor or minors, and a second undergraduate degree. The system is available 24/7 at [degree.ou.edu](http://degree.ou.edu). Please note that Degree Navigator is a tool to aid you in tracking your completion of degree requirements. **It is VERY important that you meet with your Faculty Advisor every semester and visit with your Academic Counselor in WSSC to verify completion of degree requirements.**

## How do I log on to Degree Navigator?

Go to [degree.ou.edu](http://degree.ou.edu) and log in, using your 4x4 and your password. Once you are in the system, your name will appear in the red column. Underneath your name, you will see your major listed, along with the major code. Honors requirements are listed separately. If you are pursuing a minor, the requirements for the minor will be listed separately and will be listed in combination with your major. **Choose the major code only.**

## How do I access my records?

In the red column, underneath your major and minor, you will see **"My DN Record."** Click on this icon. **"My DN Record"** includes all the coursework you have completed (including transfer work), listed semester-by-semester. It includes your current enrollment, which you should check for accuracy.

If your current semester enrollment is accurate, then click on your major or minor icon in the red column. This pulls up your major degree program screen. To see how your coursework fits into your degree requirements, we recommend that you go to the **Degree Description** pull-down menu at the top of the page. While there are a number of programs to choose from here, we recommend that you click on **"Audit-Graduation Report with Current and Selected Courses"**. There is no need to click on Enter.

## How do I read **"Audit-Graduation Report with Current and Selected Courses"** on Degree Navigator?

Scroll through the requirements using the following icon key:

- ✔ *Indicates course has been fulfilled*
- *Indicates course is current*
- *Indicates course is in the course plan*

Hours and/or requirements remaining are noted at the top of each category in red.

Clicking on any course will bring up a course description, listing all prerequisites and co-requisites, as well as when the course is usually offered (fall, spring, summer). If you are thinking about changing your major, click on the **"Search"** icon (located in the upper left-hand corner of your screen). Type in the name of the major in which you're interested. Follow the same procedure for accessing these requirements as you would for your current major .

The **"Audit-Graduation Report with Current and Selected Courses"** also monitors GPA requirements on your OU work, in your major, and overall. To check on your GPA scroll down to the chart at the bottom of the screen. A green check indicates an acceptable GPA. If there are any red Xs, you have not fulfilled a requirement.

### How do I select courses on Degree Navigator?

Go to the **"Search"** button on the top left red bar and click on **"Courses"**. Next to **"Keywords"**, type in the course that you are looking for, then click the "Search" button.

Once the course is found, click on the **"Select"** button to the right of the screen. A box will pop up. Choose the semester you plan on taking the course from the pull down box. Lastly, click **"Select"**. The course will now be listed in the red column to the right of your screen, under the label **"Selected Courses"**. Continue the steps above to add additional courses to your **"Selected Courses"** list.

### What if I still have questions?

Since DN is a new system, there are still some problems that need to be worked out. Students can greatly assist us in fine-tuning the system by logging on to the system, looking at the degree programs, and notifying us with problems or questions. Please send all DN inquiries to the Academic Counselor assigned to your major. See below for contact list:

Major	Contact	Email	Phone
CBME, CEES, IE	Jana Adams, Sr. Academic Counselor	jana@ou.edu	325-4096
ECE, CS, E PHYS, and Undecided	Teri Bertrand, Sr. Academic Counselor	teribf@ou.edu	325-4096
AME	Stephanie Corea, Academic Counselor	scorea@ou.edu	325-4096